At Home Student Participation Criteria Updated Spring 2014

The Virginia Consortium for Teacher Preparation in Severe Disabilities and Autism offers courses through five universities: George Mason University, Virginia Commonwealth University, the University of Virginia, Radford University, and Norfolk State University. It is the policy of the consortium that students attending classes at university sites are expected to be present at those university sites during class time. However, there are situations in which students are unable to attend classes at the university sites and may be permitted to take a course as a "remote site" student. To be considered a remote site student, students must meet several criteria:

- **Requires more than 90 minutes of one-way travel time to the closest participating university (under normal circumstance). OR have a documented medical need.**

Technology Requirements

- Have access to a PC (Macs will not run the required software).
- Have high-speed internet access for the duration of the course.
- Have the capacity and willingness to participate in class via long distance phone call (if either the student's internet connect is down or there are technical problems with the conference equipment). Each course may last up to two hours and forty minutes.
- Purchase a microphone and web camera (specifications to be provided by Consortium faculty).
- Ability to install certain software programs on their computer including Apple QuickTime or Windows Media Player and other plug-ins needed to view the class web stream and participate in Adobe Connect sessions.

Procedural Requirements

- Participate in a required technology training prior to the start of the semester.
- Required to follow all attendance/participation policies for each course. Students are expected to be present for the entire duration of the class and be an active participant using the web technologies. This may also require students to partner with other remote site students or students at another participating university during class to complete both in class and out of class activities. This may require remote site students to make long distance phone calls to participate.
- Obtain permission from the SD Consortium faculty member at their home university to take the course as a remote site student.
- May be required 1-2 times a semester to attend class on-campus (or to their closest participating campus) to participate in in-class labs or other class activities. Instructors will identify those nights by the first night of class.
- Students will be permitted to take courses online each semester as long as they maintain at least a 3.0 GPA in their classes leading to endorsement in adapted curriculum.
- Students must obtain permission from both course instructor and the consortium coordinator to be considered as a remote site student. Students' continued participation as a remote site student will be reassessed each semester.