**Financial Aid**

We do not have access to financial aid funds deposited into your student account. You must pay for your cohort courses with a check or credit card on our system and provide documentation from the Office of Financial Aid that you are late due to waiting for them to release your funds.

Please advise the Financial Aid office that you are enrolled in contract courses.

We must be notified of any third party scholarships or payments within 48 hours.

**Virginia529 and Veterans Education Benefits are accepted**

Visit our website Payment Information page for further information.

**Drop Class/Refund**

In order to drop a class, written notification must be sent to the Special Education Outreach Registration Office (spedreg@gmu.edu) using the Drop Form found on our website. You should also notify your instructor and the cohort coordinator of your local school district.

No drops are accepted after 20 calendar days of the posted first class.

The date/time of the receipt of your signed drop form will determine your refund or if you have not paid, the amount you still owe.

0-14 days from first class—100% refund

After 14 days from first class—no refund

If you do not officially drop, you will still owe tuition. If you have not already paid, you will owe tuition based on the same schedule:

0-14 days from first class—owe no tuition

After 14 days from first class—owe 100%

Special Education Outreach Payment Office
George Mason University
Finley 102, MSN 1F2
4400 University Drive
Fairfax, VA 22030

Phone: 703-993-3670
Fax: 703-993-3681
E-mail: SpecEpay@gmu.edu

**http://gse.gmu.edu/special-education-cohort/financial-information/**

**Registration & Payment Policies**

Special Education Outreach Program

**http://gse.gmu.edu/special-education-cohort/)**
Receipt Requests
Receipts are automatically generated for credit card payments. There is an option on the website for receipt requests for check payments.

Financial Hold
A financial hold is placed on student accounts for non-payment of tuition and/or late fees. A hold prevents a student from enrolling in additional courses, receiving transcripts or graduating.

After 60 days past due, our office refers past-due accounts to the University’s Cash Office to begin the collections process.

Inclement Weather
Courses which meet in Fairfax, Loudoun, or Prince William County facilities will not meet if the school district closes or cancels evening activities. If you are enrolled in a course which meets at a George Mason facility, watch for Mason Alerts sent to your GMU email account. The due date for enrollment and payment does not change from the original date.

Communication
Emails from our program will be sent to your GMU email address so make sure you check it regularly.

For payment questions contact:

Phone: 703-993-3670
SpecEpay@gmu.edu

http://gse.gmu.edu/special-education-cohort/financial-information/